

KINGS CROSSING PATIO

REQUEST FOR IMPROVEMENT APPROVAL

In an effort to provide and protect each owner's rights and values, it is required that any owner or group of owners considering improvement and/or change of their property, other than landscaping, must submit a REQUEST FOR IMPROVEMENT, APPROVAL FORM to the Architectural Control Committee (ACC) for the planned improvements and/or changes. If any change is made that has not been approved, the Committee has the right to ask the owner to remove the improvement and/or change from the property. COMPLETE THIS FORM IN DETAIL. IF NOT COMPLETED IT CANNOT BE PROCESSED, AND THUS DENIED.

NAME OF OWNER: _____ PHONE # _____

PROPERTY ADDRESS: _____ PHONE # _____

MAILING ADDRESS IF NOT PROPERTY ADDRESS) _____

SECTION/BLOCK/LOT / /

1. Type of Improvement: Be specific as to the work to be done:

Paint	Roof	Pool/Spa
Patio/Gazebo	Storage Shed	Playground Equipment
Landscape figurines	Deck	Permanent Basketball Goal
Antenna/Satellite Dish	Fence	Portable Basketball Goal
Front Door		
Other (please specify)		

2. Who will do the actual work on this improvement? _____

3. On the back side of this form draw a sketch of the proposed project. Be sure to show street, house, and lot lines. If the addition will be a room added to the home, or is a patio cover, shed, basketball goal, fencing or similar addition, draw two views of the proposed project from two angles showing its relationship to the home and property lines. ALSO ATTACH A COPY OF THE PLAT.

Front of	Side of house	Back of house	
Size of structure	Height:	Width:	Length:

LOCATION INFORMATION: (please mark appropriate location)

4. What is the color of the bricks on the house? _____
5. Material necessary for proposed improvement/change. If not listed in drawing list each item:

ATTACH TWO (2) SAMPLES OF EACH PAINT COLOR AND/OR SHINGLE TO BE USED.

MATERIAL	EXTERIOR COLOR SCHEME
Paint:	House Color:
Paint:	Trim Color:
Stain:	Garage Color:
Lumber:	Trim Color:
Shingles:	Front Door Color or Stain:
Other:	

I understand that the Association ACC will act on this request as quickly as possible and contact me regarding their decision. I agree not to begin property improvements/changes until the ACC notifies me on their approval.

Signature of Owner

Proposed Construction Date Proposed Completion Date

RETURN TO: KINGWOOD ASSOCIATION MANAGEMENT
1075 KINGWOOD DRIVE, SUITE 100
KINGWOOD, TX 77339 – EMAIL frontdesk@kingwoodassociationmanagement.com

PHONE: 281-359-1102
FAX: 281-359-8067

Grid area for drawing or writing.

..... DO NOT WRITE PAST THIS POINT

Declaration of Covenants, Conditions and Restrictions Page: _____

FOR ACC USE ONLY (please mark decision) Date: _____

_____ Approved _____ Rejected

ACC Member Signature _____
Reviewed by KAM

ACC Member Signature

COMMENTS: (CONDITIONAL APPROVAL, REASON FOR REJECTION, ETC.)

DO NOT WRITE PAST THIS POINT

FOR KAM USE ONLY
RECEIVED DATE: _____
ACCOUNT NUMBER: _____